

Cookies - Our Policy



All websites are now required to provide additional information on what Cookies are, how they are used and what benefits they bring.

It's important that you understand how Cookies work, what they're for, and when they're being used. They're used by almost every website, including our own to improve your online experience.

We want to make sure you're comfortable using them - so you can get the most out of www.bcarm.co.uk or any of our sites.

The following explains what Cookies are and how we use them.

What are Cookies?

Cookies are small text files that are sent to and stored on your computer, smartphone or other device used to access the internet, whenever you visit a website. Cookies are useful because they allow a website to recognise the device you are using and display preferences or not display information that isn't relevant to you. You can get more information at;

<http://www.allaboutcookies.org/>

How do we use Cookies?

Other than Cookies that allow the systems we provide to work, the only Cookies we use are Analytics. These just tell us that how many people have visited a particular website page in a given period of time, allowing us to monitor activity on the different pages of our website and improve the effectiveness of it for the people using it. So when we change pages and hopefully improve them for the User, this is as a result of the Analytic Cookies.

What if I don't want Cookies put onto my computer?

If you don't want to use web pages which use Cookies, then you can go straight to our Login page at <https://www.bcarm.co.uk/index.aspx> which does not use Cookies. However, once you login to our systems Cookies are necessary for your use and security.

Do Cookies mean I could get cold calls or junk mail?

The Analytics Cookies we use don't provide us with any information about who the User is so we never use the data gathered through Cookies to contact you via post, email or phone.

Can Cookies pass on my personal information to others?

Not the Cookies we use and we don't pass any information on to other parties so that they might contact you. If we were ever to do this we will ask for your specific consent to do so.

Do Cookies compromise my security when I'm logged on to BCARM?

The Cookies we use are completely safe and secure. In fact, many of them are used purely to provide important security features such as protecting your data and your accounts (for instance closing a password protected area when you leave it).

How you can manage Cookies?

The browsers of most computers, smartphones and other web-enabled devices are typically set up to accept Cookies. If you wish to change your Cookie preferences for this website or any other websites, you can do so using your browser settings. Your browser's 'help' function will show you how to do this. However, please remember that Cookies are often used to enable and improve certain functions on our website. If you choose to switch certain Cookies off, it could affect how our website works.

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The Cookies used in our systems

Here is a list of the Cookies we use and what they do.

BCARM Portal

Name	Type	Expiry	Description
ASP.NET_SessionId	Session	Close of Browser	Required to keep user logged in.
utma,	Tracking	2 years	These Cookies allow the Google Analytics tool to track usage of the system.
utmb,	Tracking	30 minutes	
utmc	Tracking	Close of Browser	
utmz.	Tracking	6 months	
BCARMCookieConsent	Persistent	1 year	Records visitor accepts our cookie policy

Business Continuity Planning & Incident Response Planning

Name	Type	Expiry	Description
ASP.NET_SessionId	Session	Close of Browser	Required to keep user logged in.

Health & Safety Management

Name	Type	Expiry	Description
ASP.NET_SessionId	Session	Close of Browser	Required to keep user logged in.

E Learning

Name	Type	Expiry	Description
ELSESSID	Session	Close of Browser	Used to keep user logged in used to handle authentication failures (directs user to client-specific login url)
clid	Persistent	1 year	(directs user to client-specific login url)
OLAS[ID]	Browser	365 days	Cookie to remember tenant ID (company ID)
OLAS2	Session		Application session cookie to store information about logged in user
_ga	Browser	2 years	Google Analytics tracking
_gat	Browser	60 seconds	Google Analytics tracking
_gid	Browser	1 day	Google Analytics tracking

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PPE and Asset Manager

Name	Type	Expiry	Description
ASP.NET_SessionId	Session	Close of Browser	Required to keep user logged in.

Business Law

Name	Type	Expiry	Description
_utma	Tracking	2 years	These Cookies allow the Google Analytics tool to track usage of the system.
_utat	Tracking	10 minutes	
_utmb	Tracking	30 minutes	
_utmc	Tracking	Close of Browser	
_utmz	Tracking	6 months	
_utmz	Tracking	2years	Used to distinguish users.
_ga	Performance	2 years	
_gat		24 hours	
_gid		1 minute	Used to throttle request rate

Data Protection Act - Now retired

Name	Type	Expiry	Description
ASP.NET_SessionId	Session	Close of Browser	Required to keep user logged in.
utma,	Tracking	2 years	These Cookies allow the Google Analytics tool to track usage of the system.
utmb,	Tracking	30 minutes	
utmc	Tracking	Close of Browser	
utmz.	Tracking	6 months	

ShareTrak - Document Distribution and Tracking

Name	Type	Expiry	Description
laravel_session	string	session	A required cookie to identify you as logged in this is a required cookie to make the site function correctly
XSRF-TOKEN	string	1 hour	A required cookie to protect against cross site scripting vulnerabilities.
bcarm_link	string	300 seconds	When logging in via BCARM a temporary link is used to allow login. This cookie allows automatic login and redirect to the required ShareTrak link once the link has been verified.